

STEP-HBTI, KANPUR

MBA ADMISSION-2018

ALL NEW MBA STUDENTS ARE REQUIRED TO SUBMIT THE FOLLOWING DOCUMENTS AT THE TIME OF ADMISSION:-

1. Allotment Letter (Two Photocopies)
2. Registration Fee receipts Rs. 20,000/- or 12000/- (Two Photocopies)
3. High School Marksheet (Two Photocopies with original)
4. Intermediate Marksheet (Two Photocopies with original)
5. Graduation only Final year Marksheet (Two Photocopies with original)
6. Post Graduation (if any) (Two Photocopies with original)
7. Migration Certificate (Only original)
8. Aadhar Card (Two Photocopies)
9. Caste Certificate (Two Photocopies with original) (if required)
10. Domicile Certificate (Two Photocopies with original) (if required)
11. Sub Category Certificate (Two Photocopies with original) (if required)
12. Character Certificate (Only original)
13. Medical Certificate (only original)
14. Affidavit of Gap on a Stamp Paper of Rs. 10/- (if required)
15. Affidavit of Provisional Admission on a Stamp Paper of Rs. 10/- (in case of graduation final year result is not declared)
16. Affidavit of Anti Ragging on a Stamp Paper of Rs. 10/- (by student)
17. Affidavit of Anti Ragging on a Stamp Paper of Rs. 10/- (by guardian)
18. Passport size colour photographs (8 Nos.)
19. Total Fees of MBA 1st year is Rs. 1,11,240/- (One Lakh Eleven Thousand Two Hundred Forty Only). GEN/OBC Category candidates have to deposit a demand draft of Rs. 91,240/- (i.e. Rs. 111240– Rs 20000) and SC/ST candidates have to deposit a demand draft of Rs. 99,240/- (i.e. Rs. 111240– Rs. 12000) at the time of reporting. The demand draft has to be made in favour of **STEP-HBTI**, payable at Kanpur.

IMPORTANT NOTE:

1. **Soft copy of Serial No. 1 to 11 documents in PDF format and Photographs (20-50 kb), Signature & left hand thumb impression (10-20 kb) in jpg format are required.**
2. **Admission dates are 20th July to 23rd July, 2018 (working hours 10 a.m. to 5 P.M.)**

On Stamp paper of Rs. 10/-

AFFIDAVIT BY THE STUDENT

I, _____ (full name of student with admission/registration/enrolment number) _____ s/o, d/o Mr./Mrs./Ms. _____, having been admitted to _____ (name of the institution) _____, have received a copy of the UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulation.

- 2) I have, In particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will participate in or abet or propagate through any act of commission or mission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expected on debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day _____ month of _____ year.

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) _____ on this _____ day _____ of _____ month _____, _____ year _____

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day of.....(month),(year).....after reading the contents of this affidavit.

OATH COMMISSIONER

On Stamp paper of Rs. 10/-

AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____, _____ (full name of parent/guardian) father/mother/guardian of, _____ (full name of student with admission/enrolment number _____ have been admitted to (name of Institution) _____, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulation.

- 2) I have, In particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or mission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day _____ month of _____ year.

Signature of deponent
Name:

Address:
Mob No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) _____ on this _____ day _____ of _____ month _____, _____ year _____

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day of.....(month),(year).....after reading the contents of this affidavit.

OATH COMMISSIONER